



“Say No to Corruption”

**EMPLOYMENT OPPORTUNITY
PROJECT MANAGEMENT UNIT**

Liaquat University of Medical & Health Sciences (LUMHS) Jamshoro invites applications **Purely on Merit Basis** for the Period of One Year extendable on **Satisfactory Performance** maximum up to completion of the project for the HEC funded project titled “**Upgradation And Improvement Of People Nursing School, Liaquat University Of Medical & Health Sciences Jamshoro**” from Dynamic, Qualified and Result-Oriented Candidate for the following positions.

POSITION: PROJECT MANAGER (PPS-09)

Academic / Professional Credentials Requirements:

- Bachelor’s (BE) in Civil Engineering preferably with Master’s Degree in Project Management from PEC / HEC recognized degree awarding institute/university with minimum 10 years of proven experience in project coordination or management. Project Planning and Execution of Annual Development Programme (ADP), Public Sector Development Programme (PSDP) and Foreign Aided Projects Experience in any Government/Semi-government/Autonomous/ HEIs will be given preference.
- Strong organizational and time management skills, with the ability to prioritize and manage multiple tasks simultaneously.
- Excellent communication and interpersonal skills, with the ability to work effectively with diverse stakeholders.
- Proficiency in project planning & management tools and software i.e Primavera, MS Projects, PMES, iPas, AutoCAD, etc.
- Knowledge of the Higher Education Commission (HEC) Islamabad’s and Planning Commission’s guidelines and procedures would be advantageous.
- Ability to work independently and as part of a team, demonstrating flexibility and adaptability.

Other Requirements:

- S/He must be “**Certified Project Director of PSDP Funded Projects**” from public sector training institution.
- S/He should have proven managerial capabilities and leadership skills set.
- S/He should be well versed with implementation / execution of Public Sector Development Programme (PSDP) Projects and Annual Development Programme (ADP) Projects and PC-I Projects sponsored by Government.
- S/He must be well versed with Sindh PPRA and PPRA rules and regulations for project procurements (**Training from SPPRA on Procurement is mandatory**).

POSITION: ASSISTANT PROJECT MANAGER / ENGINEER (PPS-07)

Academic / Professional Credentials Requirements:

- Bachelor’s (BE) in Civil Engineering from PEC / HEC recognized degree awarding institute/university with minimum 05 years of proven experience in project planning and execution. Project Execution of Annual Development Programme (ADP), Public Sector Development Programme (PSDP) and Foreign Aided Projects Experience in any Government/Semi-government/Autonomous/ HEIs will be given preference.
- Strong organizational and time management skills, with the ability to prioritize and manage multiple tasks simultaneously.
- Excellent communication and interpersonal skills, with the ability to work effectively with diverse stakeholders.
- Proficiency in project planning & management tools and software i.e Primavera, MS Projects, PMES, iPas, AutoCAD, etc.
- Knowledge of the Higher Education Commission (HEC) Islamabad’s and Planning Commission’s guidelines and procedures would be advantageous.
- Ability to work independently and as part of a team, demonstrating flexibility and adaptability.
- Well versed with Sindh PPRA and PPRA rules and regulations for project procurements



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POSITION: ACCOUNTS CUM OFFICE ASSISTANT (PPS-05)

Academic / Professional Credentials Requirements:

- MBA / MPA or Equivalent from HEC recognized degree awarding institute/university with specialization in Accounting / Finance and familiar with broader roles vis-à-vis Annual Development Programme (ADP) Projects, Public Sector Development Programme (PSDP) Projects and Foreign Aided Projects including minimum 03 years of proven relevant experience. The Experience in any Government/Semi-government/Autonomous/ HEIs will be given preference.
- Strong organizational and time management skills, with the ability to prioritize and manage multiple tasks simultaneously.
- Excellent communication and interpersonal skills, with the ability to work effectively with diverse stakeholders.
- Knowledge of the Higher Education Commission (HEC) Islamabad's and Planning Commission's guidelines and procedures would be advantageous.
- Ability to work independently and as part of a team, demonstrating flexibility and adaptability.

POSITION: SUB ENGINEER CIVIL (PPS-04)

Academic / Professional Credentials Requirements:

- B.E / DAE or Equivalent in Civil Engineering from PEC / NTC / HEC recognized degree awarding institute/university with minimum 03 years of proven experience in Annual Development Programme (ADP) Projects, Public Sector Development Programme (PSDP) Projects and Foreign Aided Projects. The Experience in any Government/Semi-government/Autonomous/ HEIs will be given preference.
- Strong organizational and time management skills, with the ability to prioritize and manage multiple tasks simultaneously.
- Excellent communication and interpersonal skills, with the ability to work effectively with diverse stakeholders.
- Proficiency in project planning & management tools and software i.e Primavera, MS Projects, PMES, iPas, AutoCAD, etc.
- Knowledge of the Higher Education Commission (HEC) Islamabad's and Planning Commission's guidelines and procedures would be advantageous.
- Ability to work independently and as part of a team, demonstrating flexibility and adaptability.
- Well versed with Sindh PPRA and PPRA rules and regulations for project procurements.

LAST DATE FOR SUBMISSION OF APPLICATION FORMS
TUESDAY 15th AUGUST 2023

OTHER TERMS & CONDITIONS:

- i) Age limit is relaxable as per Government policy.
- ii) Those candidates who are working in Government/ Semi-Government/ Autonomous/ Semi-Autonomous bodies should apply through proper channel with Departmental Permission (NOC) and no application shall be entertained without submission of such NOC in this office within due date, in case of their selection proper relieving order/resignation acceptance is mandatory to join this University.
- iii) Only short listed candidates will be called for written test/ interview.
- iv) University reserves the right to cancel all advertised post(s), partly or as a whole.



REGISTRAR

**LIAQUAT UNIVERSITY
of Medical & Health Sciences, Jamshoro, Sindh**

URL: www.lumhs.edu.pk, Email: registrar@lumhs.edu.pk

Tel: 92-22-9213305, Fax: 92-22-9213306

No.LUMHS/REG/HR

DATE:

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- v) Incomplete application(s), in any manner, shall not be entertained.
- vi) No Academic & Experience Certificate will be accepted after the closing date.
- vii) Canvassing in any manner will disqualify the candidate.
- vii) No T.A/D.A will be paid for appearing in written test / interview.
- viii) The relevant basic degree shall be registered and recognized with PEC/HEC.

APPLICATION PROCEDURE

- Prescribed application forms are available in the office of the Director Human Resources LUMHS Jamshoro, on payment of **Rs.2500/-** (Non-refundable) for each post, through a Bank Challan, payable in National Bank of Pakistan, LUMHS Branch, Jamshoro, or application form can be downloaded from the website <http://www.lumhs.edu.pk>. duly supported with Pay Order / Bank Draft of **Rs.2500/-** in favour of Vice Chancellor, LUMHS Jamshoro.
- Application form with full particulars must include three passport size photographs with white background, **TWO SETS** of photocopies of all relevant Educational certificates, Experience certificates, Residential documents (Domicile, PRC & CNIC) and Matriculation Pakka Certificate, Mark sheet, duly attested by the Government Gazetted Officer, and onwards including Valid PEC Registration Certificate, Revised Experience Certificate.
- The required documents are to be submitted at the time of submission of application form on or before closing date i.e. 15-08-2023 and no further communication regarding short of documents and submission of form(s) will be made after due date.
- Please clearly mention the name of post on the right top of envelope.
- Application(s) on plain paper and/ or only CV will not be entertained.

**REGISTRAR
LIAQUAT UNIVERSITY OF MEDICAL &
HEALTH SCIENCES, JAMSHORO.**